

ARLIS/NA Northwest Chapter  
Annual Fall Meeting, November 12, 1999

Chair: Carole Goldsmith  
Recorder John Cull  
Attendance: 10 members  
Guest: Lorna Corbetta-Noyes ( ARLIS/NA Western Regional Representative)

AGENDA

Approved by acclamation

PREVIOUS MINUTES (December 4 1998)

None available.

(The last annual meeting in Seattle was a planning meeting for the ARLIS/NA 1999 conference in Vancouver).

REPORT FROM THE CHAIR (Carole Goldsmith)

The Chair welcomed Western Regional Rep., Lorna Corbetta-Noyes, and thanked Connie Okada for hosting the meeting. Chapter members were thanked and congratulated for their collective efforts in organizing the 1999 ARLIS/NA Annual Conference in Vancouver. The Final Report was circulated for information. Evaluations by participants were generally positive. The only complaints received were of a minor nature, mostly relating to the scheduling of events. The Chairman (and others) noted that there is great competition for the available slots in the program, that overlaps always result, and that participants have always had to make choices. Examples of local and International publicity were circulated for information.

Some fund-raising was done at the Conference. The organizing committee sold CD-ROM screen-savers (Gardens of the Pacific Northwest) on commission, for a net revenue of CN \$257.

The Chapter has donated US \$100 to ARLIS/NA as a contribution to the 2000 Annual Conference(Welcoming Party) in Pittsburgh.

SECRETARY/TREASURERS REPORT (Jodee Fenton)

Not available

MEMBERSHIP

By-laws:

Members were advised that the current by-laws are available on the ARLIS/NA web-site.

Extensive discussion of the by-laws, and membership qualification. (Summary)

- there is clearly a need to review the chapter's by-laws
- the actual geographical coverage of the Chapter is in some doubt
- the by-laws were amended to include British Columbia and Alberta in 1993 (creating the first cross-border chapter)
- the by-laws were amended to include the Yukon Territory in 1995
- there is a question about the inclusion of Wyoming and Idaho, as they may now be part of the Mountain West Chapter
- the rule that local Chapter members must be members of ARLIS/NA is not enforced.
- the Western Regional Representative (and Canadian Representative) are ex-officio members of the NW Chapter.
- some other By-Laws may be inconsistent with the ARLIS/NA Constitution

Resolved (by consensus) that the Chairman would review the By-Laws, draft necessary and suitable revisions, and circulate by listserve, to be voted on at the next meeting, or perhaps prior to that by e-mail.

Recruitment:

ARLIS/NA members who express an interest in membership in the local chapter (on their application form) are fair game for recruitment. This list is available from headquarters - consensus was that they should be contacted. The Chairman reported that she had contacted the Librarian of the Banff Centre for the Arts, an ARLIS/NA member, who may be interested in joining the local Chapter.

## ELECTIONS

The new Chapter Executive Committee was elected by acclamation. Its term will be January 1- December 31, 2000. The present executive will serve for the remainder of 1999.

New ARLIS NW Chapter Executive members (2000):

Chair Cathy Donaldson  
Secretary-Treasurer John Cull  
Vice Chair/Chair Elect Diana Cooper

## WESTERN REGIONAL REPRESENTATIVE REPORT

Elections:

Ballots for ARLIS/NA Elections have been distributed to all members. Due to a mix-up in return postage, the deadline has been extended to December 1. The Board is composed of 10 members, with 5 retiring each year. The term of the present executive will expire at the Annual Conference (March 2000).

Management Company:

The new Management Company is Adler/Droz Improved service is expected.

Strategic Plan:

The task force report will be condensed into a more focused and readable document.

Key issues for the membership included

- improved (but cheaper) conferences
- enhanced professional development opportunities (outside of the Annual Conference). There will be a session at the next Annual Conference on this topic.

Annual Conferences:

Information is available on the [ARLIS/NA web site](#).

- 2001 Los Angeles 2002 St Louis (in conjunction with VRA)
- 2003 Proposals from Las Vegas and Ottawa

Development:

In-coming Chapter executive were advised to read and consider the ARLIS/NA Chapter Success Book (available on the web-site). The Chapter should consider the example of the Mountain West Chapter in hosting a "Regional Conference" which attracts participants from outside the Chapter.

ARLIS UP-DATE (Carole)

The Chapter requires a volunteer to send in local news to the UPDATE. Stan Shiebert volunteered.

ARLIS/CANADA REPORT (John Cull)

The most recent meeting of this new Chapter was held in Ottawa, October 17/18, 1999. Four NW Chapter members attended the meeting. This was the first "free-standing" meeting of this new Chapter. The meeting was chaired by the Canadian representative, Marilyn Berger.

The meeting was attended by 30 participants, representing approximately 25 institutions. Many are already members of the three existing regional Chapters, which may lead to some ambiguity. The NW Chapter is currently represented on ARLIS/Canada by Ken Chamberlain.

The Chairman reported that the representative of the new ARLIS/NA Management Company, Harold Adler, made a favorable first impression. New administrative directions:

- payment of dues and other fees by credit card, for the sake of convenience, and to reduce handling costs.
- -clarification of (liability)insurance coverage of officers---not extended to Chapter officers.
- - book reviews in Art Documentation to move to the web page, along with ARLIS UPDATE.

Strategic Plan:

Principal issues for Canadian members. Extensive discussion of the need to "de-centralize"

- provide support for regional conferences and professional education opportunities.
- development as a "multi-lingual" organization, recognizing the needs of Francophones and Spanish speaking members.

Conference Bid:

Strong support for the MOQ Chapter (Montreal/Ottawa/Quebec) bid to host the 2003 ARLIS/NA Annual Conference. Experience in Vancouver demonstrated that smaller regional centres can be viable hosts.

The Conference also provided valuable and interesting sessions.

- two presentations on digital imaging projects (AMICO and ELISE).
- information session on copyright issues.
- panel discussion on development opportunities and strategies.

NEWSLETTER

The Chapter newsletter has lapsed for several years. Discussion followed on the value of maintaining a printed newsletter relative to communication by listserv (arlis-nw) and web-site.

Resolved (by consensus) to

- promote the use of the listserv (details below)
- develop a simple text-based web-site to post news, directory and information documents.

Hollis Near volunteered to create a Chapter website and act as webmaster.

## LISTSERV

Carole Goldsmith provided the following information regarding the Chapter listserv:

- the listserv is unmoderated - anyone can subscribe or send a list.
- to post a message to the list, send a message to: arlis-nw@sfu.ca
- to subscribe to the list, send an e-mail message like this:

To: [majordomo@sfu.ca](mailto:majordomo@sfu.ca)  
Subject: [leave blank]  
subscribe arlis-nw  
end

## FUTURE ACTIVITIES/GOALS

Discussion of the scheduling and venue for the Annual Chapter meeting.

Resolved (by consensus)

- to hold one full day meeting rather than two \_ day meetings. Should include at least one high quality session.
- to enforce the collection of dues (currently \$15 per year). Consider raising dues to \$20 per year, to support a travel grant for ARLIS/NA conference attendance by a Chapter member.
- to produce a directory of Chapter members, to be distributed in print format &/or on the website.

## ADJOURNMENT

5 P.M.